Rules of Conduct

SCROLLBAR LOVES YOU, LOVE SCROLLBAR BACK <3

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WHEN ON DUTY:

- Smile and the world smiles back
- Be on time for your shift - always let the anchor know directly if you are late
- Approach the guests
- Don’t get too drunk when on shift or about to start a shift
- Don’t bring food / use cell phones behind the bar
- Don’t argue with fellow tenders behind the bar
- Communicate with your fellow tenders
- Clean up after yourself during your shift
- Accept the tasks given by the anchor and follow them thoroughly
- Everyone has to eat - make sure that everyone has the chance
- Respect the work of the members that spend subsequent days dealing with the remnants of a friday bar (make it easy for the purchaser to count the kegs, help maintenance handle refund correctly, make it easy for the treasurer manage the finances, etc.)
- Guests first, socialize later
- Respect the ITU alcohol policy! Don’t bring alcohol outside ScrollBar before opening hours
- Have Fun!!! Positive energy behind the bar makes it fun for both the tenders and the guests
- Wash your hands regularly
- Don’t sit on the bar
- No shoes on the bar
- No bar equipment in the sink, wash it and put it the right place
- Clean the tables regularly
- Wipe down the bar often to make sure all surfaces are dry
- As a part of the closing team, you’re expected to help out doing the final clean up until done.
- Remember to remove the card-terminals from the bar, when the purchase has been completed.
WHEN NOT ON DUTY:

- You have to help out if you are in the bar before and after opening hours
- Ask the anchor if you want to help out when not on shift

IT’S OKAY TO RELAX, BUT REMEMBER..

- If you’re active during the opening hours, the closing will be much easier
- There’s always something to be done if in doubt ask the anchor
  - Check for and wash glasses regularly
  - Clean/sort the back area
  - Clean/sort the kitchen
  - Clear the bar tables

CONFUSED?

- Always ask the anchor when in doubt.